



ANiC Electoral Nominating Committee (ENC)

Terms of Reference

December 2020 to December 2022

The Electoral Nominating Committee (ENC) will be appointed by the ANiC Council to:

- ensure proper notification of the upcoming episcopal elections and provide guidelines for nominating candidates.
- ensure nominated candidates meet the requirements of ACNA Canons and Customary and ANIC canons.
- the ENC will determine who has successfully completed the screening process.
- prepare a final list of candidates for election including pertinent information, and
- provide suggestions on how to conduct the election at Synod.

Mandate:

Prepare a list of qualified candidates for two episcopal elections including the Co-Adjutor Bishop at the 2021 Synod and the Suffragan Bishop at the 2022 Synod.

Objectives:

- The ENC will ensure proper notification of an episcopal election for a Co-Adjutor Bishop and provide guidelines for nominating candidates
- Submit “*Is it time to elect a new Bishop?*” form to ACNA for the approval of the College of Bishops. The form will request approval for election of a Co-Adjutor Bishop in 2021 and a Suffragan Bishop in 2022. Upon approval, the ENC will proceed with the process.
- Draft a “Frequently Asked Questions” (FAQ) document and “Timeline” chart to be reviewed by the ANiC Council and posted on the ANiC Website.
- The FAQ and Timeline chart will be updated throughout the time leading to the election to ensure clear communication and transparency of the electoral process.
- The ENC will revise the Terms of Reference and the Timeline chart in accordance with the canonical changes approved at Synod.

By May 1st, 2021, (at least 6 months before Synod), the ENC (via ANiC Office) will provide advance notice to the Members (bishops, clergy, parishes, appointees) of the Synod at which an election of Co-Adjutor Bishop will occur. This advance notice shall specify the date of the



special Synod and provide information on the process to nominate qualified candidates. Nominations will close July 1st.

By July 1st, 2021, the Diocesan Bishop will determine the days of prayer leading to the election. The ENC will advise bishops, clergy, and parishes of the days of prayer and request the days be posted on the ANiC website.

The ENC will request ANiC's Prayer Coordinator, to include the days on the Prayer Calendar.

By July 1st, 2021, deadline for nominations for Co-Adjutor Bishop.

The ENC will ensure nominated candidates meet the requirements of the ACNA Customary and Canons, and the ANiC canons and confirm their willingness to let their name stand for election prior to confirming eligibility. Each nominee must also agree to participate in the approved screening process as outlined in the Archbishops Customary for an ANiC electoral elections.

Before August 31, 2021, the Chair of the ENC will determine suitability of nominee for the episcopal candidacy by:

- Confirming successful completion of the screening process

By September 1st, 2021 (at least one (2) month prior to special synod) the ENC will send to the Diocesan Bishop, ANiC Bishops, ANiC Clergy, and Parishes notice of a special Synod at which the election will take place. The notice shall set out the date/time of the Synod and include regulations necessary for the election of the Co-Adjutor Bishop.

By September 15th, 2021, the Diocesan Council will publish the list of eligible and willing candidates with their biographies and statements of vision.

The ENC shall:

- recommend at least two (2) nominees for election
- provide suggestions on how to conduct the election at synod
- make available, a suggested "Procedures at an Electoral Synod" document

The ENC will ensure effective communication and transparency to parishes throughout the process.

December 11, 2020



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